

Vail Resorts Wholesaler Customer Payment Remittance Policy (CAD)

The purpose of this policy is to provide instructions on how to provide payment and remittance support to Vail Resorts. Vail Resorts applies payment remittance by line item. The attached form allows for accurate, timely, and complete payment remittance. **Providing this support is a requirement to completing your payment!**

Providing Payment: Per payment instructions provided within your invoice, provide payment using one of the following options:

EFT Payments: Remit electronic payment using the following banking information



Whistler & Blackcomb Mountain Resorts Limited
Bank: Toronto Dominion Bank
Account (7-digit) # 5495549
Account (11-digit) # 09025495549
Institution # 004
Branch /Transit # 94000 (9400 if your system requires 4 digits)
Designation # 0902
CC Code: 000494000
SWIFT # TDOMCATTOR

Cheque Payments: Electronic payments are encouraged, but if check payments are to be sent, send to the following location.

Whistler Blackcomb Mountain Resorts Limited
P.O Box 8207
C/O V8207
Station Terminal
Vancouver B.C. V6B-6N3

Please refer to the payment terms in your operating contract for the expected timing of payment received.

Remittance Procedures: After providing payment, you are required to provide the Vail remittance form to AccountsReceivable@vailresorts.com . The Vail Resorts AR team will then apply the remittance to your account. Wholesale customer invoices are distributed twice a month in both PDF and excel formats. The payment remittance form has two sections, the header and body. The header requires one field to be filled out, the payment amount. All other fields are for information tracking purposes for the organization.

 EXPERIENCE OF A LIFETIME 			Customer Name:	
			Customer ID:	
			Invoice ID:	
			Payment ID:	
			Payment Amount:	
			Payment Date:	
			Payment Source:	

The body section of the payment remittance form requires three inputs, all of which can be found on the information provided within the invoice: customer name, Vail Resorts order number, and order amount.

Required			Optional	
Order Number	Vail Invoice Guest Name	Amount	Notes	Contract Number

Remittance form requirements:

- **Order Number (Required):** This is the most important field to be included on the form. The order number needs to match the Vail Resorts order number provided on the invoice.
- **Guest Name (Required):** This field represents the name of the guest for the order. This field can be found on Vail's invoices.
- **Amount (Required):** This field represents the amount paid for the order on the payment remittance. The expectation is that orders are paid in full at time of remittance. The amount by order number is provided on Vail's invoices. The sum total of the line item amounts should match the total payment. If line items do not match, the form will create an error statement. The statement will go away once the total line item amount matches the full remittance amount.
- **Notes (Optional):** If there are any notes to be made on a payment or line item, please provide in this section.
- **Contract Number (Optional):** We have provided this field as an optional tracking field for the wholesale customer's system information. This field is to be used for the wholesale contract number/transaction ID, or itinerary number. This field is NOT to be used for the Vail order number. If the field is not filled out, it will not have an impact on the payment remittance application.

If at any point, a wholesale customer would like to view current open line item amounts, they can request from their Sales representative or AR collector. This will allow both Vail and the wholesale customer to remain aligned on open balances.